**ACMS Biennial Conference Site Survey**

1. Institution name:
2. Name of primary host contact person:
3. Other department members involved in ACMS:
4. Name of nearest airport and distance from campus:
5. Please briefly describe housing facilities where conference delegates will stay:
6. Approximate housing cost per night per person:
7. Are there nearby off-campus housing options (e.g. hotels)?
8. Please briefly describe dining facilities where conference delegates will eat:
9. Approximate dining cost per meal per person:
10. Please briefly describe physical space where invited talks would be held:
11. Please briefly describe physical space where contributed talks would be held:
12. Please briefly describe physical space where banquet would be held:
13. Please briefly describe physical space where the worship service would be held:
14. Would there be guest internet access? Wireless? In the dorm rooms as well as meeting rooms?
15. Please briefly list campus recreational facilities and other area attractions.
16. Please include here any other relevant comments or suggestions about the conference.